

**Santa Cruz County Health Services Agency  
Quality Management Draft Minutes  
7-16-20**

Topic	Discussion/Recommendations	Action	Responsible Party	Follow up Date
<b>Welcome and Intro.</b>	Eliko convened the meeting of the Quality Management Committee by welcoming attendees.	None	N/A	N/A
<b>Attendees:</b>	<b>Marion Jordan, Serena Mohammad, Eliko Bridgewater, Jennifer Phan, Rachel McCullough-Sanden, and Dr. Michele Violich</b>	None	N/A	N/A
<b>Guests:</b>		None	N/A	N/A
Agenda Items				
HIV Program Updates				
<b>Discussion with Dr Michele Violich, Medical Director of South County Clinics</b>	Due to other priorities, Dr Violich is able to participate for 15 minutes, at the beginning of the CQM meeting, to discuss Watsonville clinic related issues. Recap of Oral Exam PDSA. Dr Violich provided the documentation for Dr Leonard, smart list ORAL: 10057. This will be included in the next PDSA that is ran in August 2020. Discussed HIV Medication Adherence. Reviewed recent results from recent quarter 7/1/2019 – 6/30/2020, in which results from Watsonville improved from 35 to 71%. This is an improvement from last quarter. HRSA requires 80% standard or higher. Dr Violich will check in with Watsonville regarding use of dot phrase .SA11MEDADHERENCE. Discussed need for additional PCPs in South County who are certified in HIV. Marion discussed the conference in December via UCSF which is 3 days, and has a new HIV provider course, which can be helpful, and how apprenticeship generally lasts 6 months. There is one midlevel provider who may be interested.	<b>Eliko</b> to email Dr Violich with Med adherence dot phrase, and include QI topics that will be discussed next month. <b>Dr Violich</b> to share HIV Med adherence with Dr Leonard, and inform of next month's QI topic. <b>Serena</b> to run Oral exam PDSA by 8/20/2020.	Eliko  Dr. Violich  Serena	Prior to 7/24/2020  Prior to 8/20/20  Prior to 8/20/20
<b>Approval of Minutes from 6/18/2020</b>	Minutes were approved by the committee. Marion motioned an approval, and seconded by Eliko.			
<b>Announcements</b>				
<b>Follow up on Action Items from 6/18/2020 meeting</b>	To be discussed in detail below.			
<b>Integration of WHC into RW Part C QM</b>	2021 Workplan/Budget is due on August 19, 2020 to HRSA. This is a one year extension. Clinics and Public Health will be collaborating to support clinics in creating a workplan. Brain storm regarding financial needs for HIV patients. Marion suggested payment for health insurance premiums, and case	<b>Eliko</b> to share recommendations for financial needs with Socorro and Clinic	Eliko	7/20/2020

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	management (possibly Med iCare costs). These suggestions will be shared with Clinics in creation of budget. Discussed plans for clinic opening. There are currently no dates set, and assessments are made with all 3 clinics every week to discuss the possibility of opening. Eliko will be on leave in November and December, someone will need to be identified to lead CQM meetings.	management.		
<b>RW-C Conference</b>	Reminder about conference on 8/11/2020			
<p><b>Data:</b>  <b>-Review quarterly data. 7/1/2019 – 6/30/2020</b>  <b>- Why is an annual period used vs. a quarterly period? Can a quarterly column be added?</b></p>	<p>Reviewed recent QI data that Serena ran. Some noticeable changes include changes to Continuity visits/r/t change in definition. Discussed Dental visit. It was noted that HCV, lipid, chlamydia/gonorrhea screening was lower in Watsonville. Dr Violich will be informed that these 3 screenings will be included in next month's CQI discussion. These 3 screenings are included in that annual panel. Substance abuse and mental health screening was low. This is expected due to changes in questionnaires provided d/t COVID-19 response. Marion noted that Hep B Screening is low and believes the actual numbers are higher. This will be discussed at the next working meeting. Discussed the advantages and disadvantages of using quarterly vs. annual period comparisons for quarterly reports. Rachel discussed that we should look into the reporting requirements, how we're looking at changes, and if seasonal changes are important to notice. Discussed the possibility of adding a quarterly column in addition to an annual column. Rachel announced her last day with SCC as of 8/3/2020, new CDC EPI Fellow, Troy Tournat may be able to provide support to RW-C committee.</p>	<p><b>Eliko</b> to email Serena with dental visit dot phrase to include and rerun the category. <b>Serena</b> will rerun the dental visit category. <b>Eliko</b> to inform Dr Violich that HCV, lipid, chlamydia/gonorrhea screening will be included in next month's CQI discussion.  <b>Eliko</b> to add HRSA's expectation for percentages met onto form.  <b>Marion</b> will inform of any clinic processes that are changed in relation to substance abuse and mental health screening.  <b>Eliko/Serena/Marion</b> – Discuss Hep B Screening discrepancies at next working meeting, as well as addition of quarterly column</p>	<p>Eliko, Serena, Marion</p>	<p>Prior to 7/23/2020             Prior to 8/20/2020            Prior to 7/23/2020             Ongoing             Ongoing             7/23/2020</p>

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<b>PDSA Update</b> Demographics and VL suppression. Cervical Pap Manual Audit Oral Exam due August	Unable to discuss, will continue conversation on 8/20/2020			8/20/2020
<b>Consumer Participation</b> Results and Next Steps *Ongoing discussion r/e validated questionnaire and texting of surveys	Unable to discuss, will continue conversation on 8/20/2020			8/20/2020
<b>COVID-19</b> Teleconference for case managers during provider appoints.	Unable to discuss, will continue conversation on 8/20/2020			8/20/2020
<b>AMCWP Changes</b> Lifespan	Unable to discuss, will continue conversation on 8/20/2020			8/20/2020

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**Date Minutes Accepted:** \_\_\_\_\_

**NEXT MEETING: Thursday, August 20, 2020 from 11:00 am to 12:30 PM via Microsoft Teams**